

**SCOTT COUNTY SCHOOL BOARD
MINUTES OF SPECIAL MEETING, TUESDAY, JUNE 27, 2017**

The Scott County School Board met for a special meeting on Tuesday, June 27, 2017 at the School Board Office Conference Room in Gate City, Virginia with the following members present:

William "Bill" R. Quillen, Jr. Chairman	Absent: None
David M. Templeton, Vice Chairman	
Linda D. Gillenwater	
Larry L. Horton	
Gail L. McConnell	
Lon Stephen "Steve" Sallee, Jr.	

OTHERS PRESENT: John I. Ferguson, Division Superintendent; Jason Smith, Assistant Superintendent; K.C. Linkous, Clerk of the Board/Human Resource Manager; Beverly Stidham, Deputy Clerk of the Board/Purchasing Agent; Will Sturgill, School Board Attorney; Nick Shepherd, Kingsport Times News; Kathy Musick, Virginia Professional Educators

CALL TO ORDER: Chairman Quillen called the special meeting to order at 6:40 p.m.

APPROVAL OF COST OF LIVING ADJUSTMENT FOR HEAD START PERSONNEL: On a motion by Mr. Templeton, seconded by Mr. Horton, all members voting aye, the Board approved the 1% Federally Funded Cost of Living Adjustment for Head Start Personnel for 2017-2018.

APPROVAL OF 2017-2018 EMPLOYEE LIST FOR HEAD START: On a motion by Mr. Horton, seconded by Mr. Templeton, all members voting aye, the Board approved the 2017-2018 Employee List for Head start as presented:

Charnita Adams	Kelly Bledsoe
Ashley Britt	Judy Calton
Cammie Collier	Kristy Davidson
Lori Edwards	Emily Glenn
Sandy Henry	Donna Hufnagle
Tara Johnson	Ana Martinez
Theresa Newton	Whitney McCown
Tracy Osborne	Lisa Parks
Kara Pippin	Kelli Powers
Pam Pruitt	Michelle Ratliff
Cindy Raymond	Chynna Roberts
Nora Robinette	Melanie Sloan
Michelle Wallen	April White
Kathy Wilcox	Kaitlin England (Early Head Start Teacher)

APPROVAL OF SCHOOL NUTRITION CAFÉ PAYMENT/DEBT PROCEDURES: On a motion by Mr. Sallee, seconded by Ms. Gillenwater, all members voting aye, the Board approved the School Nutrition Café Payment/Debt Procedures for 2017-2018 as presented:

***School Nutrition Program
Payment/Debt Procedures
2017-18***

1. *Students will always be served a reimbursable meal (breakfast or lunch). No student will be denied a meal.*
2. *Balances (positive and negative) will be carried forward from year to year.*
3. *All cafeteria accounts have a \$25 charge limit. Students **may not** purchase a la carte items if they have a \$10.00 negative balance. (Bottled water, extra entrees, etc.)*
4. *When students have reached the maximum \$25.00 charge limit, the child's parents/guardian must be notified with a call from the school office. The office will cover the cost of meals for that day.*
5. *All outstanding debt to the office and café must be paid in full.*
6. *No charges for a la carte items will be allowed after **May 1st** for the remainder of the school year.*
7. ***The following procedures will be followed for students with outstanding debts:***
 - *Weekly notification will be made to all students who have a debt. (SCHOOL MESSENGER)*
 - *When debt reaches \$10.00 written notification will be sent to parents.*
 - *Manager will notify school office and central office in writing when debt reaches \$25.00.*
 - *Document all calls (date, time, amount)*
8. *Parents/Guardians should be encouraged to apply for free/reduced lunch during first call by staff, if they have not already applied or if their income level has changed.*
9. *Parents/Guardians are also encouraged to sign up for online account at **myschoolbucks.com** in order to add money to their account, and view activity and balances.*
10. *If parents/guardians fail to make payments on outstanding café charges, DSS may be notified.*

2017-18 Meal Prices

<i>High/Middle School Breakfast</i>	<i>\$1.10</i>
<i>Adult Breakfast</i>	<i>\$1.70</i>
<i>Elementary Breakfast</i>	<i>\$1.05</i>
<i>Elementary Lunch</i>	<i>\$2.05</i>
<i>High/Middle School Lunch</i>	<i>\$2.35</i>
<i>Adult Lunch</i>	<i>\$3.15</i>

CLOSED MEETING: Mr. Templeton made a motion to enter into closed meeting at 6:50 p.m. to discuss teachers, head start personnel, coaches and custodians, as provided in Section 2.2-3711 A (1) of the *Code of Virginia*, as amended, motion was seconded by Mr. Horton, all members voting aye.

RETURN FROM CLOSED MEETING: All members returned from closed meeting at 8:08 p.m. and on a motion by Mr. Templeton, seconded by Mr. McConnell, the Board returned to regular session and Mr. Templeton cited the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE

Ayes: Linda Gillenwater, Larry Horton, Gail McConnell, Bill Quillen, Steve Sallee, David Templeton

Nays: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

EMPLOYMENT: On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. Sallee, seconded by Ms. Gillenwater, all members voting aye, the Board approved the employment of Mr. Terry Sanders, custodian, effective July 1, 2017.

On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. McConnell, seconded by Mr. Horton, all members voting aye, the Board approved the employment of Mr. Jesse Carpenter, part-time custodian, effective July 1, 2017.

On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. Templeton, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Ms. Veronica Presley, teacher, effective for the 2017-2018 school year.

On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. Sallee, seconded by Mr. Horton, all members voting aye, the Board approved the employment of Mr. Mario Jaramillo, assistant soccer coach at Gate City High School for the 2018-2017 school year.

BOARD MEMBER COMMENTS: None

ADJOURNMENT: There being no further business to discuss, the Board adjourned at 8:10 p.m.

William "Bill" R. Quillen, Jr., Chairman

K.C. Linkous, Clerk